

NMAC TRANSMITTAL FORM

HISTORICAL

<i>ALD Use Only</i>	
Volume: _____	Issue: _____ Publication Date: ____ / ____ / ____ [Sequence # _____]
1. Issuing Agency	2. Agency DFA Code
3. Agency Address	
4. Contact Person	
Name _____	Phone # _____
E-mail _____	
5. Type of Rule Action	
<input type="checkbox"/> New <input type="checkbox"/> Amendment <input type="checkbox"/> Repeal <input type="checkbox"/> Repeal/Replace <input type="checkbox"/> Renumber <input type="checkbox"/> Emergency	
6. Total number of pages: _____	7. Hearing date: _____
8. Effective date: _____	
9. NMAC Number	
Title	Chapter
Part	
10. NMAC Name	
Title	Chapter
Part	
11. Amendment Description (<i>Amendment filing only</i>)	12. Amendment's NMAC Citation (<i>if applicable</i>)
13. Most recent filing date (ALD Use Only)	
____ / ____ / ____	
14. Are there any materials incorporated by reference?	
No <input type="checkbox"/> Yes <input type="checkbox"/>	Reference / Internet site
<i>Please list attachments and Internet site(s) if applicable</i>	1. _____
	2. _____
	3. _____
15. If materials are attached, has copyright permission been received?	
No <input type="checkbox"/>	Yes <input type="checkbox"/>
Public domain <input type="checkbox"/>	
16. Legal citation(s) that allows the <i>Issuing Agency</i> to regulate and the <i>Issuing Authority</i> to promulgate regulations on this subject (<i>provide all that apply</i>).	
17. Signature & Title of Issuing Authority (<i>Delegation authority letter MUST be on file with ALD</i>)	
Name: _____	<i>Check if delegated authority</i> <input type="checkbox"/>
Title: _____	
Signature [Black Ink Only] _____	Date Signed _____

1.24.10 NMAC

Instructions for Completing the NMAC TRANSMITTAL FORM

- Box 1. Issuing Agency's name
- Box 2. Agency's 3-digit DFA Code
- Box 3. Agency's Mailing Address
- Box 4. Contact Person's:
Name
Phone Number
E-mail address
- Box 5. Type of Rule Action:
New
Amendment
Repeal
Repeal & Replace*
Renumber
Emergency
- Box 6. Total number of pages of Rule Action:
- Box 7. Date of public hearing when the board, commission or department approved the Rule Action:
- Box 8. Effective date of the Rule Action: (cannot precede publication in the New Mexico Register unless it is an emergency filing)
- Box 9. NMAC numbers of the Title, Chapter and Part:
- Box 10. NMAC names of the Title, Chapter and Part:
- Box 11. Description of Amendment: (if amending) [Example: "Amending three sections"](#)
- Box 12. Amendment's NMAC citation: (if amending) [Example: "7.1.13.8, 9 & 18 NMAC"](#)
- Box 13. Most Recent Filing Date of the Part: (ALD Use Only)*
- Box 14. Are any materials incorporated by reference?
No
Yes (if Yes, please list or provide web site)
- Box 15. If incorporated, has copyright permission been granted?
No
Yes
Or is the document within the definition of public domain
- Box 16. Legal citation(s) that grants issuing agency to promulgate Rules on the subject area and legal citations(s) that specify who can authorize the Rule in the agency:
- Box 17. Original signature of Issuing Authority or their Delegate must be signed in black ink. If authority is delegated, the box shall be checked. A Delegation letter must be on file with the State Records Center and Archives, Administrative Law Division.